

Position Description: Philanthropy & Community Service Chairman

Description:

This resource provides an overview of the roles and responsibilities of a Philanthropy & Community Service Chairman. The Philanthropy & Community Service Chairman is responsible for planning, coordinating, and leading all aspects of the philanthropy and community service projects for the Chapter. This description will provide a framework for all Philanthropy & Community Service Chairman to operate across the International Fraternity. This position could be split into two individual officer roles if wanted.

Goals:

- To identify the roles & responsibilities of the Philanthropy & Community Service Chairman.
- To clarify what the International organization expects from chapter members serving in these positions

Competencies Addressed:

- Self-Governance
- Organizational Leadership
- Personal Excellence

Philanthropy & Community Service Chairman

Position Description

1. Responsible for organizing chapter efforts in philanthropy and community service.
2. Responsible for the planning and coordination of the Chapter's efforts in supporting the Movember Foundation, DKE International's philanthropy.
3. Responsible for planning at two philanthropic events annually to raise funds for the Movember Foundation.
4. Responsible for planning two chapter-wide community service projects annually.
5. Responsible for tracking attendance at all chapter events as well as collecting any additional volunteer work the chapter does.
6. Work with the Associate Member Educator to help the Associate Members understand the importance of philanthropy and service to the Fraternity.
7. Responsible for coordinating the Chapter's participation in other Fraternity and Sorority philanthropy events.
8. Responsible for reporting all philanthropy and service events to the campus and the International Fraternity.
9. Serve as a member of the Executive Committee.

