

# Position Description: VP of Health & Safety- Brother Mu



## Description:

This resource provides an overview of the roles and responsibilities of a chapter's Vice President of Health & Safety. This position is responsible for creating and educating the Chapter on the Risk Management policy, the Chapter risk management plan, and the Chapter crisis plan. He will work with the Chapter to ensure that they are hosting both safe and fun social events.

## Goals:

- To identify the roles & responsibilities of the Vice President of Health & Safety.
- To clarify what the International organization expects from chapter members serving in these positions

## Competencies Addressed:

- Self-Governance
- Organizational Leadership
- Morality

---

## VP of Health & Safety- Brother Mu

### Position Description

1. The primary responsibility of this role is to ensure that Delta Kappa Epsilon's Risk Management Policy is known and followed by all members of the Chapter.
2. Responsible for educating the Chapter on DKE's Fraternity standards so all members have a clear understanding.
3. Responsible for reviewing the expectations of members, the risk management plan, and any protocols before all social events or special events.
4. Works together with the Social Chairman to ensure all events are planned following the Holmes Murphy Event Planning guide.
5. Responsible for the development of both a risk management plan and a crisis management plan.
  - a. Include how the Chapter will address major alcohol violations, drugs, sexual assault allegations, death, suicide, serious injuries, and other risk management incidents.
  - b. Include chain of command and contact list of advisors, association, university officials, DKE International, parents, all brothers' information, police, fire, university counseling services, etc.
6. Provide monthly seminars on issues related to health and safety including, but not limited to; alcohol, drugs, sexual misconduct, sexual health, mental health, hazing, nutrition, and self-care.
7. Work with the Corresponding Secretary to help complete the section of the Lion Trophy application about risk management.
8. Shares responsibility with Brother Beta and the New Member Educator to ensure completion of TightRope requirements.
9. Serves as a voting member of the Chapter's standards board.
10. Serves as a member of the executive committee.

